

Microsoft Office SharePoint Services (MOSS)

Enabling users to connect and share information

Managing information is critical to every business' success. With dispersed supply chains, and a growing number of documents required to assist in decision making, businesses are finding that collaborating and sharing information is increasingly high on the agenda.

The Challenge

With the phased release of Microsoft Office SharePoint Services, an initiative driven by the MOD as part of their DII Programme, how do you get the most out of the MOSS solution? How do you ensure the technology matches your business need providing a tool for better information management? – unlocking its true potential.

What we do?

Our proven track record, based on the delivery of Collaborative Working Environments (CWE) to a number of MOD customers including the Submarine Operating Centre and Hercules PT, supports our continued ability to deliver truly collaborative solutions.

Our experience in delivering tailored technology solutions, whilst working with core collaborative technologies, are enabling our customers to reap the benefits of an MOD mandated application.

Business Analysis

Helping to identify your business requirements to further your understanding of what SharePoint can do for you.

- Provide analysis to match business requirements with SharePoint features and functionality.
- Analyse your Organisational structure and business requirements to map to an efficient SharePoint Site Structure.
- Providing document analysis and a document management strategy to understand document usage/sizes and how they are integrated into SharePoint.
- Analyse current security requirements to develop a secure SharePoint operating platform.
- Provide recommendations for the Technical Architecture of your SharePoint environment.
- Provide recommendations on an educational strategy to assist in your training program.

Design, Development and Implementation

Ensuring that the business analysis provides the best use of your SharePoint Solution by:-

- Implementation of SharePoint features and functionality according to business requirements.
- Design and implementation of your SharePoint access rights and document access to meet your security needs.
- Provision of a business networking solution to increase communication throughout your business.
- Bespoke development including web parts, workflows and business data catalogue.
- Design and implementation of your SharePoint access rights and document access to meet your security needs.
- Design and implementation of a Site Structure that reflects your business requirements and organisational needs.



How do I get the most out of the MOD DII roll-out of SharePoint?

How do I work more collaboratively with my immediate and wider team including Industry?

How can I share information securely, ensuring the right people can see the right information at the click of a button?

How can I audit and control my documents more effectively?

How do I ensure my documents are stored and accessible when I need them?

- Integrate with existing collaboration tools.
- Design and implementation of a SharePoint Document Management strategy for your business.
- Branding and navigation design to match brand identity.
- Testing and Verification of SharePoint solutions.

SharePoint Pillars

Collaboration: A collaborative environment to ensure information is shared securely

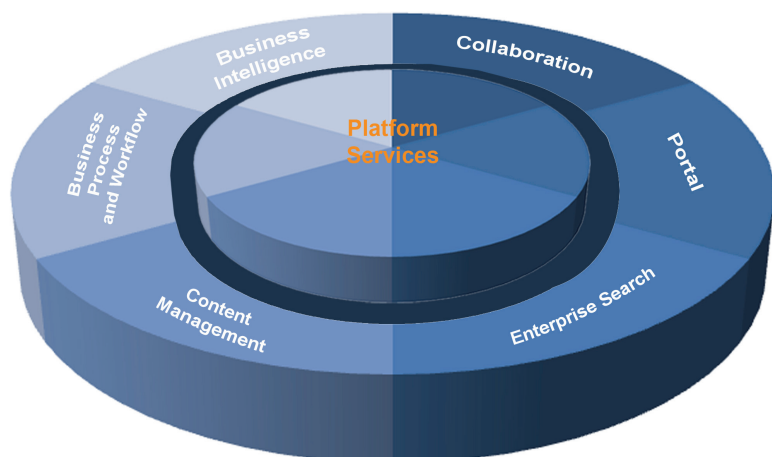
Portals: Ability to create personalised spaces for users – making accessing information more user friendly and through a single interface

Business Process and Workflow: Greater visibility of business processes delivered via electronically powered workflows

Enterprise Search: Improved ability to search information using search functionality similar to Internet browsing

Enterprise Content Management: Improved information management capability including Document Management, Records Management and Web Content Management

Business Intelligence: Visibility of key business performance metrics through intelligent business dashboarding



LSC Group provides support for the development, administration and customisation of SharePoint implementations.

LSC Group is providing independent SharePoint services across the MOD, helping to:

Improve Collaboration

- Connect people with information and expertise
- Integrate with existing collaborative tools

Improve Information Management

- Secure repository for key information to be stored and accessed
- Ability to manage and control documents through a single system
- Share information securely
- Greater control of content
- Unite information from multiple systems into one tool
- Greater content management control – creation, approval and publishing of content

Find information more quickly

- Greater search capability
- Enterprise search functionality – identify data rules, filters and scope
- Simplified structure of content – find information more easily

Process Improvement

- Ensure governance and MOD policy compliance
- Shared business processes across organisation boundaries

Improve decision making

- Enable better decisions through greater visibility of key information through a single interface

Delivered via a simple Portal

- Familiar, simple to use user experience
- Greater ease of use and navigation

Benefits

- Connect people with information and expertise
- Provide shared business processes across organisational boundaries
- Enable better decisions by presenting critical information in one central location
- Interface with partners using “CWE – for – SharePoint” web parts
- Improved collaboration across the extended enterprise, including Industry
- Secure repository for key information to be stored and accessed
- Ability to manage and control documents through a single system
- Access control capability allowing you to determine who should view a document

Submarine Operating Centre

In preparation for the advent of Microsoft Office SharePoint Services, an initiative driven by MOD as part of their DII Programme, the team identified this as a timely opportunity to review their current and future information sharing practices alongside its technology requirements.

LSC Group, contracted through its parent Babcock, used both Business Analysis and Technology specialists to identify and explore the potential benefits of improved information sharing, storage and retrieval all within a secure environment.

The SharePoint system is seen as a way of achieving the aim of improved information management. The results of the Business Analysis activity will help the team tailor its SharePoint requirement – identifying an optimum solution based on business need.

Intended benefit

Still in its infancy, the SharePoint technology solution, when implemented, will give the Submarine Operating Centre an improved approach to managing Submarine information efficiently and effectively through life. This will help to support through-life platform availability and capability management.